

Notice of the Continuation of the GEMS 2020 Board of Trustees Elections



Dear GEMS Member

All members are encouraged to take part in the Board of Trustees elections.

The tenure of three serving member elected trustees of the Government Employees Medical Scheme's Board of Trustees came to an end on 29 July 2020, but due to the COVID-19 pandemic and the postponement of the AGM, the Registrar for Medical Schemes extended their terms until the holding of the AGM.

The outgoing BoT members include:

- Dr Izak Van Zyl;
- Dr Josef Adriaan Breed; and
- Mr Jan Stephanus Roux.

According to the Registered Rules of GEMS, the business of the Scheme shall be managed by a Board consisting of twelve persons who are fit and proper to be Trustees. Six (6) trustees are directly elected from amongst and by GEMS principal members and the remaining six (6) are appointed by the Minister for Public Service & Administration. The three candidates who receive the highest number of votes shall be appointed to hold office for a period of six years.

The Election Notice outlining the nomination and voting processes is attached to this letter, together with the timeframes.

Members may direct all their elections related queries to:

The Returning Officer at The Elections Agency by using the following:

Share Call: 010 446 0543

Email: gems2020@electionsagency.co.za

Fax: 086 678 4123

Address: P.O. Box 3318, Houghton, 2041

Regards

Dr Stan Moloabi

PRINCIPAL OFFICER

11 January 2021

The Election Process Explained

The election process will consist of the following phases:

- The Nomination Phase;
- The Voting Phase; and
- The Counting and Results Phase.

During the **Nomination Phase**, members will have the opportunity to further nominate Principal Members to stand as candidates in the election and add to the current list of candidates published on 30 March 2020. This is done by completing the enclosed nomination form. Completed nomination forms can be submitted to The Elexions Agency by post, hand delivery, fax and email. During the **Voting Phase** members will receive a ballot paper with the names of the qualifying nominated candidates.

Members who wish to participate in the election process will be able to choose one of the following methods:

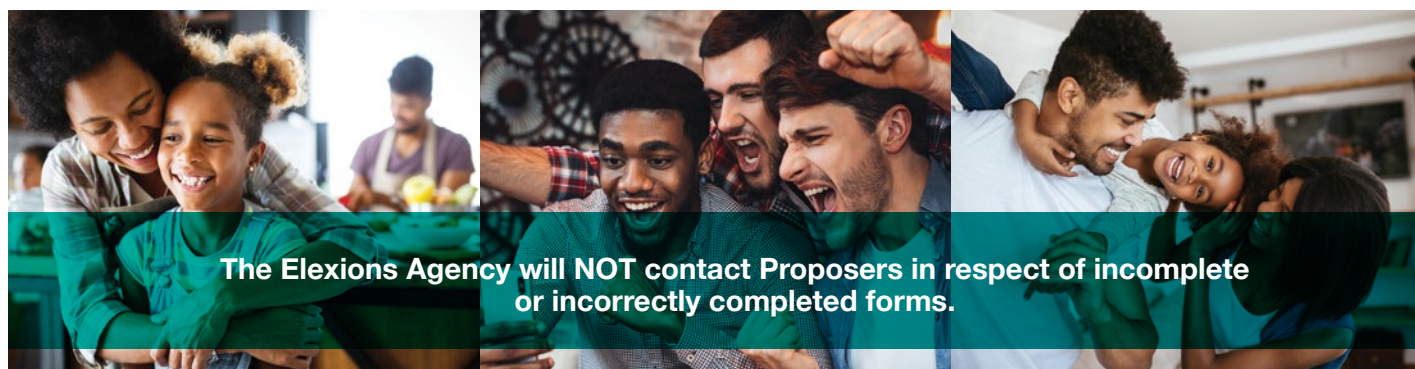
- Postal, or
- Electronic, or
- Deposit at the nearest GEMS Walk-in Centre.

Phase I

The Nomination of Candidates: 11 January to 11 February 2021 at midday

1. Only Principal Members registered and active with the Scheme on 15 December 2020 may nominate or stand as candidates. Suspended members and members who are registered but inactive are not eligible to participate.
2. A Principal Member wishing to stand as a candidate (Nominee) must be nominated by a Principal Member (Proposer) and be supported by fifty (50) **other** Principal Members who are in good standing. Principal Members **may nominate themselves** as candidates in this election. Candidates must further meet all the nomination requirements as set out in the **Nomination Criteria** Section of this Notice.
3. Nominations must be submitted using the Official Nomination Form accompanying this Notice. The form must be completed as follows:
 - Section 1 of the Nomination Form is for the Proposer (Principal Member making the nomination) to complete. The Proposer's full names, membership number, ID number, contact details **(including cellphone number)** and signature **must** be completed in full in Section 1 of the Nomination Form.

- Section 2 of the Nomination Form is for the Nominee (Prospective Candidate) to complete. All the details required must be completed (name, membership and ID numbers). The Proposer must ensure that the Nominee (Prospective Candidate) **signs the declaration** confirming their acceptance of the nomination and that they abide by the declaration in Section 2 of the Form. **Important:** A Principal Member nominating themselves must complete Section 1 and Section 2 of the Nomination Form.
 - Lastly, the details of the fifty **other** Principal Members, **who are not the Proposer or Nominee**, who support the nomination must be completed in full in Section 3 of the Nomination Form.
4. Nomination and CV Forms may also be obtained on the GEMS website at www.gems.gov.za.
 5. Completed Nomination Forms must reach The Elexions Agency Returning Officer by no later than 12h00 midday on 11 February 2021.
 6. Completed Nomination Forms must be submitted to:
 - The Returning Officer, GEMS 2020 Continuation Board of Trustees Elections through any of the following methods:
 - By Post to: P O Box 3318, Houghton 2041 (Please ensure that you pay for the postage stamp.);
 - By Fax to: 086 678 4123;
 - Hand Delivery to: The Elexions Agency Offices, 2nd Floor, 104 Oxford Rd, Houghton Estate, 2198;
 - By email to: gems2020@elexionsagency.co.za; or
 - Nomination Boxes placed at the Walk-In Centres.
 7. Note that the following Nomination Forms **will be invalid and will not be considered**:
 - Forms that are returned after 12h00 midday on 11 February 2021; and/or
 - Forms sent to any other address than the address particulars provided above; and/or
 - Forms not completed correctly and in full as follows:
 - Missing information pertaining to the Nominee, Proposer or Supporters;
 - Less than 50 supporters inclusive of incorrect supporter details viz. membership and/or ID numbers and names;
 - Incomplete membership and ID numbers inclusive of transposed digits;



The Elexions Agency will NOT contact Proposers in respect of incomplete or incorrectly completed forms.

8. Upon nomination closure, the Returning Officer shall scrutinise all nominations received in order to determine the eligibility against the Scheme Rules and inform all candidates of the outcome of the nomination process.
9. The qualifying candidates, having satisfied the Nomination criteria and Audit, will be contacted by The Elections Agency Returning Officer to complete a CV Form and submit a photograph that can be used in the CV Booklet. The CV forms will be summarised into candidate biographies for members to familiarise themselves with the details of the candidates they will be voting for. The election is conducted in accordance with strict timeframes. The above information must be submitted within two days of such information being requested. Non-submission of the CV Form and photograph at the time of printing the ballot papers will result in a candidate's name appearing in the CV Booklet without the photograph and biography.
10. Prior to the voting process, the preliminary list of candidates will be posted on the GEMS website for member perusal in order to object to any name they deem unfit for office. Upon investigation and adjudication, the final list will be posted on the website again, in preparation for the voting. Important: Only written objections with proof of allegation will be accepted.

List of current successful candidates to add to:

1	Breed, Josef Adriaan (Jopie) Withdrew	M	35	Moela, Kgomotso Callie	M
2	Buti, Nomathamsanqa	F	36	Mohanlall, Raveen	M
3	De Villiers, Pierre Francois	M	37	Mohlamonyane, Motshale Godfrey	M
4	Diko, Siyabonga	M	38	Mohoje, Maki Elisa	F
5	Dlamini, Maud Lorraine	F	39	Mokwadi, Dimakatso Violet	F
6	Du Toit, Réan	M	40	Moete, Lekgotla Johannes	M
7	Gusha, Mlamli	M	41	Mthethwa, Goodwill	M
8	Hlwele, Zimkitha	F	42	Mudau, Mainganye Maano	F
9	Kekana, Glentine Tshogofatso	M	43	Muthavine, Mutatakhani Obert	M
10	Kgang, Kgomotso Martha	F	44	Mvubu, Nondumiso Nomonde	F
11	Krüger, Jacobus Christoffel	M	45	Myeni, Ntomfuthi Precious	M
12	Lemmer, Louisa	F	46	Naidoo, Dr. Anthony	F
13	Mabale, Dr. Jacob Bonang	M	47	Ndisile, Norman	M
14	Mametse, Maraka Peter	M	48	Ndlondlo, Mxolisi	M
15	Manaka, Jermina Mokgadi	F	49	Ndyoko, Simo	M
16	Manana, Mbuyisa Mondli	M	50	Nkadimeng, Tlakale Cheryl	F
17	Marks, Vuyani Watson	M	51	Porota, Tshiliso Joseph	M
18	Mashego, Adelaide Liviah	F	52	Punt, Dr. Hendrik Pieter	M
19	Mashele, Vellah Mmapitso	F	53	Ralethe, Dr. Malumbete Michael	M
20	Mathebula, Jabulani Given	M	54	Ramothwala, Mohlatlego Michael	M
21	Mathebula, Nomile Emeralder	F	55	Rencken, Anna Catharina	M
22	Matlou, Malope Peter	M	56	Sarila, Jack Buti	M
23	Mayase, Bulelwa	F	57	Sebiloane, Mathews Mhluphehi	M
24	Mazibuko, Sibusiso Amon	M	58	Seepe, Rantsheng Shadrack	M
25	Mdaka, Rev. Clifford Mikateko	M	59	Sehlako, Pertunia Mmabatho	F
26	Mdlalose, Mondlenkosi Mthokozisi	M	60	Sele, Mathemba Phakamisa	M
27	Mema, Nomfundo Benedicta	F	61	Siphika, Abednigo Sello	M
28	Mgiba, Mhlupheki Morris	M	62	Smit, Dr. Frederik (Johan)	M
29	Mkhize, Malibongwe Mbuzeni	M	63	Snyman, Pierre	M
30	Mkhwanazi, Gladys	F	64	Tshesane, Lefoko Alfred	M
31	Mlonyeni, Amos Samuel	M	65	Tshikitshwa, Pumzo Sive	M
32	Mnisi, Lucky Edwin	M	66	Van Wyk, Hilton	M
33	Mnyaliti, Nkosinamandla	M	67	Van Zyl, Izak Jacobus	M
34	Moche, Jabu Happy	M			

NB: DO NOT NOMINATE THE ABOVE CANDIDATES

Phase II

The voting Phase: 23 March to 24 May 2021 at 12h00 midday

1. On conclusion of the Nomination Audit and the final list of candidates being published, a ballot paper will be prepared with the names of all candidates listed in alphabetical order, surname first.
2. Communication on the voting process will be issued closer to the voting time. Members shall receive a voting pack consisting of the following:
 - a. A ballot paper;
 - b. The summarised CV for each Candidate in the form of a CV Booklet;
 - c. Voting Instructions and procedure; and
 - d. A pre-paid self-addressed envelope.
3. The Voting Instructions and Procedures Document will inform you how to go about voting in respect of each of the options of postal, electronic, Walk-in Centre and at identified Government Departments. You will be reminded of the deadline for voting via SMS.
4. The results of the election of the new Board of Trustees will be published on the GEMS website and Member Newsletter.

Nomination Criteria

Who is eligible to stand as a candidate in the GEMS member trustee election?

The GEMS Rules provide that only Principal Members of GEMS that are in good standing on 15 December 2020 are eligible to stand for election. This means that a Principal Member who is suspended is not eligible.

Who is not eligible to stand as a candidate in the GEMS member trustee election?

In terms of the GEMS Rules, the following persons are not eligible to stand for election as Trustees:

- A person under the age of 18;
- A person without satisfactory educational qualifications, experience or expertise, and relevant skills and knowledge relating to the duties that he/she is expected to perform as a Trustee;
- A broker or an employee, director, officer, consultant, or

- contractor of any person (natural or juristic) contracted by the Scheme to provide administrative, marketing, broker, managed healthcare, health, auditing or any other services (including the administrator of the Scheme) or of the holding company, subsidiary, joint venture or associate of such a person;
- A person who has a material relationship with any person (natural or juristic) contracted by the Scheme, or in the process of tendering to the Scheme, to provide any administrative, marketing, broker, managed healthcare, health, auditing or any other services, whether alone or with or through a holding company, subsidiary, joint venture or associate of such a person;
- The Principal Officer of the Scheme;
- Any person who is an employee of the Scheme;
- The Auditor of the Scheme;
- A person who is sought to be elected by the Members who is himself/herself not a Principal Member;
- A person who is mentally ill and/or incapable of managing his/her affairs;
- A person who has been declared insolvent or has surrendered his/her estate for the benefit of his/her creditors;
- A Member Trustee who has ceased to be a Member of the Scheme;
- A person who has been, or who is in the process of being disciplined, reprimanded, disqualified or removed in relation to matters relating to honesty, integrity, or business conduct by a professional body or regulatory authority;
- A person who has been disqualified or who is subject to any pending proceedings which may lead to such disqualification, under any law in any jurisdiction, whether in the Republic of South Africa or elsewhere, from carrying on his/her profession or serving in a fiduciary capacity;
- A person who has been convicted or who is the subject of any pending proceedings which may lead to such a conviction, under any law in any jurisdiction, whether in the Republic of South Africa or elsewhere, of theft, fraud, forgery, uttering of a forged document, perjury or any offence involving dishonesty or violence;
- A person who has been, or who is in the process of being removed by a court from any office of trust on account of misconduct, fraud or any offence of which dishonesty or violence is an element; and/or
- A person who is serving as a trustee of any other registered medical scheme.



When is a person fit and proper to be a trustee?

The Board of Trustees has an important responsibility of looking after the Scheme's administrative and financial affairs and to do so in the best interest of the Scheme's beneficiaries. It is therefore important that members strive to elect trustees who are honest, appropriately skilled and experienced to discharge the duties of a Trustee as they represent all the members of the Scheme.

A person who is fit and proper to be a trustee has the following attributes:

- **Discipline:** To diligently attend to the business of the Scheme and to be committed to adhering to behaviour that is universally recognised and accepted to be fit and proper.
- **Transparent:** To take decisions with honesty and integrity and avoid any personal gain or benefit in decisions about the management of the Scheme.

- **Independent:** To act in the best interest of the members, avoid conflict of interest and take decisions objectively without being swayed or influenced by outside parties.
- **Accountable:** To not relinquish responsibilities and ensure that reporting covers all affairs of the Scheme accurately and honestly.
- **Responsible:** To exercise greater care when dealing with the affairs of the Scheme than when dealing with their own affairs. To acquire the necessary skills and knowledge to fulfil duties as trustees. To protect the confidentiality of member information.
- **Fair:** To treat all scheme beneficiaries equally and impartially.
- **Socially responsible:** To be informed about and be responsive to social issues. Their actions are governed by high ethical standards.

It should be stressed that Trustees serving on the Board of GEMS are required to make full disclosure of their financial interests to the Board and are subjected to a vetting process on an annual basis.

Walk-in Centres

EASTERN CAPE

- **East London:** Shop LG36, Lower Level, Gillwell Shopping Centre, c/o Gillwell Road and Fleet Street
- **Mthatha:** Savoy Complex, Unit 11 & 12A, Nelson Mandela Drive

FREE STATE

- **Bloemfontein:** Bloem Plaza, Shop 124, Maitland Street
- **Welkom:** Gold Fields Mall, Shop 51A, c/o Stateway & Buiten Street

GAUTENG

- **Johannesburg:** Traduna House, 118 Jorrisen Street, Ground Floor, c/o Jorrisen and Civic Boulevard (opposite Civic Centre), Braamfontein
- **Pretoria:** Sancardia Building, Shop 51, First Floor, c/o Beatrix & Church Streets, Arcadia

KWAZULU-NATAL

- **Durban:** The Berea Centre, Shop G18, Entrance 1, 249 Berea Road, Berea
- **Pietermaritzburg:** Deloitte House, Suite 3, Block A, 181 Hoosen Haffeeje Street (Berg Street)

LIMPOPO

- **Polokwane:** Shop 1, 52 Market Street
- **Thohoyandou:** Unit G3, Metropolitan Centre

MPUMALANGA

- **Nelspruit:** Shop No. 18, Nedbank Centre, 30 Brown Street, Nelspruit CBD
- **eMalahleni (Witbank):** Safeways Crescent Centre, Shop S67, c/o President & Swartbos Streets, Die Heuwel

NORTHERN CAPE

- **Kimberley:** New Park Centre, Shop 14, Bultfontein Way & Lawson Street
- **Upington:** 61A Mark Street

NORTH WEST

- **Klerksdorp:** City Mall, Shop 101, c/o OR Tambo & President Street, Klerksdorp CBD
- **Mafikeng:** Mmabatho Megacity Shopping Centre, Shop 39, c/o Sekame & James Moraka Streets, Mmabatho

WESTERN CAPE

- **Worcester:** Mountain Mill Shopping Centre, Shop 125 A & B, Mountain Mill Drive
- **Cape Town:** Constitution House, 124 Adderley Street

Election Enquiries

Members must direct all their election related queries to:

The Returning Officer at The Elections Agency by using the following:

Share Call: 010 446 0543
Email: gems2020@electionsagency.co.za
Fax: 086 678 4123
Address: P.O. Box 3318, Houghton, 2041

NB. MAKE SURE YOUR PERSONAL DETAILS ARE UPDATED WITH THE ADMINISTRATOR, METROPOLITAN HEALTH, ESPECIALLY YOUR EMAIL AND CELLPHONE NUMBERS IN ORDER TO VOTE. inquiries@gems.gov.za or call 0860 00 43 67.